



STUDY ABROAD
CANADA COLLEGE

RCW Registration Form

STUDENT INFORMATION

Family Name: _____ Given Name: _____ ☐ M ☐ F ☐ X

Address (Home/Apt #, Street): _____ City: _____

Province/State: _____ Postal Code: _____ Country: _____

Email: _____ Phone (____) _____ Birth date (mm/dd/yy): ____/____/____

I found this program through: ☐ Social media ☐ SACC website ☐ Friends/Family ☐ Other _____

STUDY INFORMATION

I want to register for: ☐ RCW Winter Program (January start) ☐ RCW Summer Program (May start)

ADMISSION REQUIREMENTS & SUPPORTING DOCUMENTS

Please ensure the following admission requirements are met prior to submitting your application. When ready to submit, ensure all documentation is included.

- ☐ High school graduation certificate (or equivalent) ☐ Proof of age (must be 18 years of age or older) ☐ Criminal Record Check ☐ Resume ☐ 2 personal references
- ☐ Immunization verification
- ☐ Proof of language proficiency if English is not your first language (minimum of SACC IEP Level 8, IELTS 6.5 with no band below 6)
- ☐ Proof of any additional relevant training (certificates, diplomas, degrees)

Please provide details regarding secondary school where high school or equivalent was completed.

School Name	School Location	From (MM/YYYY)	To (MM/YYYY)	Credentials Earned
<i>i.e. Colonel Gray</i>	<i>Charlottetown, PE</i>	<i>09/2005</i>	<i>06/2008</i>	<i>High School Diploma</i>

Please provide details regarding all post-secondary schools attended and credentials earned.

School Name	School Location	From (MM/YYYY)	To (MM/YYYY)	Credentials Earned
<i>i.e. UPEI</i>	<i>Charlottetown, PE</i>	<i>09/2008</i>	<i>06/2012</i>	<i>BA</i>

ACCOMMODATION INFORMATION (if applicable)

Do you smoke? ☐ Yes ☐ No

Do you have any allergies? ☐ Yes ☐ No

If yes, please specify: _____

Do you have any medical conditions? ☐ Yes ☐ No

If yes, please specify: _____

Tell us what you're interested in and any specific information we should know when placing you with a homestay: _____

Please note many Canadian families have pets in their home. Requests are not guaranteed, SAC staff will try to accommodate requests. Students are advised that neither SAC nor the homestay family will be held responsible for the loss or theft of personal belongings. Special dietary needs may be accommodated but additional fees may apply.

STUDENT CONTRACT

I declare that the information I have given on this registration form is correct and accurate. I declare that I am in possession of sufficient funds to finance my full term at SACC. I have read and understood all of SACC's policies including the Payment, Cancellation, and Refund policies (see page 2) and agree to abide by any decisions of the school's management regarding the enforcement thereof.

I agree as well that the violation of any of the above conditions or if any of the information provided in this application is discovered to be false or misleading, I may be dismissed from SACC without notice or recourse. I have read and understood the above and agree to be fully bound by this contract and declare that I have received a signed copy of this contract.

Student Signature: _____ **Date:** _____

SACC Authorized Signature: _____ **Date:** _____

PAYMENT INFORMATION

With this form I am sending:

☐ Registration Fee (required)

☐ Tuition Fee

Method of Payment: ☐ Money Order

☐ Wire Transfer (+applicable bank fees)

☐ MasterCard

☐ Visa

Name of cardholder: _____ Credit card number: _____

Cardholder signature: _____ Security code: _____ Expiry date: _____

REGISTRATION FEE

Registration Fee: \$100.00 (non-refundable to be put toward tuition)
Tuition Fee: \$8,475 (domestic) \$10,975 (international)
Program Fees: \$800 (domestic) \$1450 (international) - lab fee, health insurance, graduation fee
Other Fees: \$1225 – books, materials and supplies, equipment, uniforms and teaching aids

Accommodation Placement Fee: \$250.00 (non-refundable)

Homestay Fee:

\$237.50 per week (Sunday arrival, Saturday departure)

Courier Package: \$100.00 (upon request)

\$50.00 per extra night

PAYMENT, WITHDRAWAL AND REFUND POLICY

Domestic Students

\$5,500 due 15 days prior to the start of your program. The remaining \$5,000 is due on the first day of the 12th week of your program. The registration fee is non-refundable.

All notices of withdrawal must be made in writing. Should a student withdraw or is expelled from the program with just cause prior to completing two-thirds of it, SACC will retain a portion of the fees paid in proportion to the number of classes held up to the date of withdrawal, plus 10% of the total tuition and other fees.

Where a student withdraws after completing two-thirds of it or fails to give notice prior to completing two-thirds or it, no refund will be provided.

International Students

\$6,995 is due 15 days prior to arrival. The remaining \$6,655 is due on the first day of the 12th week of your program. The registration and homestay placement fees are non-refundable as is the first 4 weeks of homestay.

All notices of withdrawal must be made in writing. Visa refusal will result in 100% refund on tuition fees when refusal letter is provided. Should a student withdraw or is expelled from the program with just cause prior to completing two-thirds of it, SACC will retain a portion of the fees paid in proportion to the number of classes held up to the date of withdrawal, plus 10% of the total tuition and other fees.

Where a student withdraws after completing two-thirds of it or fails to give notice prior to completing two-thirds or it, no refund will be provided.

CHECKLIST

- ☐ Complete the registration form
- ☐ High school or equivalent transcripts
- ☐ Proof of age
- ☐ 2 letters of reference
- ☐ Proof of language proficiency (if required)
- ☐ Submit your completed registration form and registration fee by email (registrar@studyincanada.ca), or by mail to the following address:

Air Mail: PO Box 3231, Charlottetown PE Canada C1A 7N9

Courier: 223 Queen Street Charlottetown, PE Canada C1A 4B7

Once your registration form has been received and processed, SACC will send you a letter of acceptance.

BANKING/CONTACT INFORMATION

School contact info:

Study Abroad Canada Inc.
PO Box 3231
223 Queen Street
Charlottetown, PE
C1A 7N9 Canada
Tel 1 (902) 628-2379
Fax 1 (902) 892-1198

Transfer CDN funds to:

Bank of Montreal
105 Grafton Street
Charlottetown, PE
C1A 1K9
Tel 1 (902) 892-2437
Transit #: 00373
Branch # 001
Account # (CDN): 1065591
Swift code: BOFMCAM2